

STATE OF ALABAMA)
COUNTY BLOUNT)
TOWN OF SNEAD)

ORDINANCE 2016-09

An Ordinance to Establish Rules or Order of Procedure

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SNEAD, ALABAMA; that the order of procedure in all instances for the meetings of the Council shall be as follows:

Section 1: That the rules or order of the procedure herein contained shall govern deliberations and meetings of the Town Council of Snead, Alabama.

Section 2: Regular meetings of the Town Council shall be held on the following dates: the second and fourth Mondays of each month.

Section 3: Special meetings may be held at the call of the Mayor or Mayor Pro Tem in the absence of the Mayor by serving notice on each member of the Council not less than twenty four (24) hours before the time set for the special meeting; or special meetings may be held as provided by Section 11-43-50, Code of Alabama, 1975 as amended, whenever two Councilmember's or the Mayor making a request shall have the right to call such a meeting. Notice of all special meetings shall be posted on a bulletin board accessible to the public at least twenty four (24) hours prior to such meeting. Exception: Emergency meetings.

Section 4: A quorum shall be determined as provided by Section 11-43-48, Code of Alabama, 1975 as amended.

Section 5: All regular meetings shall convene at 7:00 pm at the Snead Community Center with the Snead Senior Center being an alternative site. All meetings, regular or special shall be open to the public.

Section 6: The order of business shall be as follows:

- a. A call to order
- b. Prayer
- c. Pledge of Allegiance
- d. Roll Call
- e. Public comment under guidelines set by the Council
- f. Reading/ approval of the minutes of the previous meeting
- g. Auditing accounts/ approval of bills
- h. Reports of Councilmember's
- i. Reports of special committees
- j. Reports of Officers

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- k. Reading of petitions, applications, complaints, appeals, communications and etc.
- l. Resolutions, Ordinances, orders and other business
- m. Workshops and future agenda comments
- n. Adjournment

Section 7: No person, not a member of the Council shall be allowed to address the same while in session without the permission of the Mayor or Mayor Pro Tem.

Section 8: Whenever it shall be required by one or more members, the “yeas” and “nays” shall be recorded and any member may call for a division on any question.

Section 9: All questions of order shall be decided by the Mayor or Mayor Pro Tem of the Council with the right to appeal to the Council by any member.

Section 10: The Mayor or Mayor Pro Tem of the Council may, at his or her discretion, call any member to take the chair, to allow him or her to address the Council, make a motion, or discuss any other matter at issue.

Section 11: Motions to lay any matter on the table shall be first in order; and on all questions, the last amendment, the most distant day and the largest sum shall be first put.

Section 12: All meetings of the Council shall be open to the public, except when the Council meets in executive session as authorized by state law.

Section 13: The council may meet in executive session only for those purposes authorized by state law. When a Councilmember makes a motion to go into executive session for an enumerated purpose the Mayor or Mayor Pro Tem shall put the motion to a vote. If the majority of the Council shall vote in favor of the motion to go into executive session, the body shall then move into executive session to discuss the matter for which the executive session was called. No action may be taken in an executive session. When the discussion has been completed, the Council shall resume its deliberations in public.

Section 14: A motion for adjournment shall always be in order.

Section 15: The rules of the Council may be amended in the same manner as any other ordinance of general and permanent operation.

Section 16: The rules of the Council may be temporarily suspended by a vote of two-thirds of the members present.

Section 17: The Councilmember of each respective department, or the Councilmember acting for him or her, shall submit or make all reports to the Council when so requested by the Mayor or Mayor Pro Tem or any member of the Council.

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Section 18: All ordinances, resolutions or propositions submitted to the Council which require the expenditure of money shall lie over until the next meeting: provided, that such ordinances, resolutions or propositions may be considered earlier by unanimous consent of the Council: and provided further, that that rule shall not apply to the current expenses of or contracts previously made with, or regular salaries of officers, or wages of the employees of the town.

Section 19: The Clerk, Engineer, Attorney, Chief of Police, Fire Chief and such other officers or employees of the Town of Snead, shall when requested, attend all meetings of the Council and shall remain in the council room for the length of time as the Council may direct.

Section 20: No ordinance or resolution of a permanent nature shall be adopted at the meeting at which it is introduced unless unanimous consent is obtained for the immediate consideration of such ordinance or resolution, such consent shall be by roll call and the vote thereon spread on the minutes.

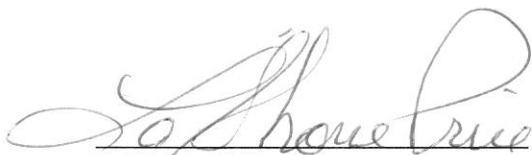
Section 21: Roberts Rules of Order is hereby adopted as the rules of procedure for this Council in those situations which cannot be resolved by the rules set out in this ordinance.

Section 22: The sections, paragraphs, sentences, clauses and phrases of this ordinance are severable and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by a court of competent jurisdiction, then such ruling shall not affect any other paragraphs, sections and sentences, since the same would have been enacted by the municipalities council without the incorporation of any such unconstitutional phrase, clause, sentence, paragraph or section.

IT IS HEREBY ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SNEAD, ALABAMA, that this ordinance shall become effective immediately on its passage and publication as required by law.

All Ordinances or parts of Ordinances in conflict with this ordinance are hereby repealed.

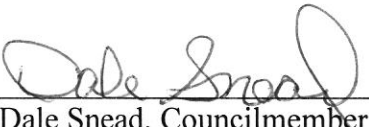
ADOPTED THIS THE 23 DAY OF JANUARY, 2017


LaShone Price, Mayor


Tim Kent, Councilmember

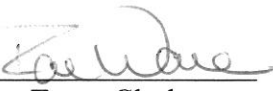

Phillip McHan, Councilmember


Greg Ogles, Councilmember


Dale Snead, Councilmember


Ann G. Sullins, Councilmember

I, the undersigned Town Clerk for the Town of Snead, Alabama, do hereby certify that the above and foregoing Ordinance was approved and adopted by the Town Council of the Town of Snead, Alabama on the 23 day of January, 2017.

Attest: 
Rae Ware, Town Clerk

Seal

